



**DELHI PUBLIC SCHOOL
GHAZIABAD SOCIETY**

Scholarship Policy 2023-24

For Students in CBSE Stream / IB PYP Program

Compiled by	Mohammad Shahnawaz	EA to Chairman
Date of Commencement	1st April 2023	
Previewed by	AVM LN Sharma [R]	Director Academics
Reviewed by	Mr Girish Vir	Director HR <i>Girish Vir</i> <i>01/05/2023</i>
Approved by	Shri Om Pathak	Chairman <i>OP</i>

Delhi Public School Ghaziabad Society
A Block, 3rd Floor, MGF Metopolitan Mall,
Saket, New Delhi 110017
Ph: +91 11 4734 2000

1 March '23

General

This policy supersedes any other policy existing and in force as of 1st April 2023, governing scholarships, concessions, any special dispensations including staff ward waivers.

This policy applies to students of all DPSG Schools (incl. DPSG DDN) in CBSE stream and to the IB PYP program only. A separate scholarship policy shall apply for IB Diploma program students.

The Policy Postulates

There shall be two types of student scholarships: -

Open Merit Scholarship [OMS]

Staff Ward Scholarship [SWS]

The Open Merit Scholarships [OMS] are open to students in classes 11th & 12th on the rolls of the school or to those prospective students including staff wards.

Scholarships shall be granted to students for the performance in Scholastics and other Foundational areas except sports; separate policy on Sports Scholarship has been issued.

The admission and scholarship, if any, is not granted as a matter of right. Scholarships are granted to students based on a selection criterion defined for OMS, as is defined herein. Changes can be affected as required in the annual scholarship plans with prior approval of the Society Central Office.

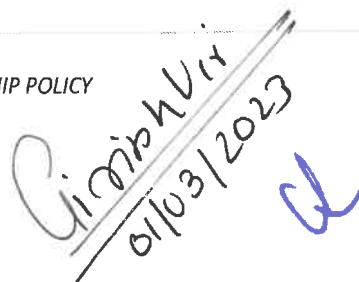
A student can avail only ONE type of scholarship; (OMS/SWS); **However, Merit Scholarship Scheme 2023-24 providing 50 % waiver on Admission Fee will be available to eligible students along with Open Merit Scholarship & Staff Ward Scholarship.** All Scholarships are awarded to the student for only **One Year** at a time. It may be renewable in accordance with the applicable criteria for the year in which it is sought to be renewed.

Every scholarship shall be reviewed every year based on students' participation and performance in academics & foundational activities, good conduct & behavior.

In case of poor performance of the student or failure or any disciplinary case, the scholarship may be withdrawn at any time, even during the academic term at the discretion of school management.

The Staff Wards of employees of any description are eligible for Open Merit Scholarship opportunities. Those not qualifying for **OMS**, may be considered for **SWS**, only if they meet the eligibility criterion, as applicable to staff wards. New students joining the school in the middle of academic year will need to furnish documentary evidence of having paid up outstanding dues in the previous school till the date of Transfer Certificate (TC) ; else, they shall be required to pay full year applicable fees.

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Definitions: -

Tuition Fee: Means Fee as determined by the School and Society Management for 2023-24 and excludes all other fee of any description whatsoever. The exclusions include Registrations, Admission, Examination, Books, Stationery, Uniform, Excursions, Exchange Programme, Bus Fees, and any other special purpose fee are payable as applicable to other students. **Gross Annual Tuition Fee** is the amount that the school has notified for the purpose of legal compliances.

General Waiver is an amount that schools, depending on local factors and after approval from the Society, extend to their students. Schools may or may not offer these waivers.

Net Payable Tuition Fee is Tuition Fee payable after deducting the general waivers, if any, from the Gross Annual Tuition Fee.

Full Scholarship: Subject to annual revisions, the amount for the Year 2023-24 is fixed at 70 % of annual Net Payable Tuition Fees. The student will pay the difference of Net Payable Tuition Fee and Full Scholarship amount. The fee of any other description including Registrations, Admission, Examination, Books, Stationery, Uniform, Excursions, Exchange Programme, Bus Fees, and any other special purpose fee are payable as applicable to other students.

Half Scholarship: Subject to revisions, this shall be the amount equal to **50% [FIFTY]** of the annual Net Payable Tuition Fee during the academic year 2023-24. The fee of any other description including Registrations, Admission, Examination, Books, Stationery, Uniform, Excursions, Exchange Programme, Bus Fees, and any other special purpose fee are payable as applicable to other students.



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Open Merit Scholarship [OMS]

Eligibility

1. Any student enrolled on the strength of the school & all prospective students who are seeking admission in DPSG Schools. All scholarships will be considered only after the completion of all admission formalities including payment of all dues.
2. Student with poor moral character & discipline record will be ineligible for the Scholarship.
3. The student seeking scholarship shall **apply online on SMS portal**.

Criteria

1. The selection criterion for any grant of scholarship, subject to annual revisions, shall be as follows.

Classes XI

- a. For class XI, a student will have to meet the requirements of the notified cut off percentage in class X Boards Examinations. **Such Cut-off will be notified every year before the start of academic session. For AY 2023-24, the cut-off percentage in the Board Examination will be as under: -**

- **Full Scholarship**

i.e., Class X CBSE/ICSE/ State Board Percentage in five main subjects such as English, Second Language, Maths, Science & Social Science

MRD (%)	VND (%)	PVI (%)	INT (%)	DDN (%)	SLO (%)	FBD (%)
= > 90	= > 90	= > 90	= > 90	= > 85	= > 85	= > 85

- **Half Scholarship**

i.e., Class X CBSE/ICSE Board Percentage in five main subjects such as English, Second Language, Maths, Science & Social Science

MRD (%)	VND (%)	PVI (%)	INT (%)	DDN (%)	SLO (%)	FBD (%)
89-89.9	89-89.9	85-89.9	85-89.9	80-84.9	80-84.9	80-84.9

Note: - Board scores of only core five subjects will be considered for the purpose of awarding Open Merit Scholarship.

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Classes XII

- b. Students of classes XII having scored 75% marks in the core subjects in Class XI examination will be eligible to appear for Performance Evaluation Test [PET] which will be conducted centrally. A merit list with different cut off percentages will be **prepared** for each school. Blueprint & details about conduct & evaluation of Performance Evaluation Test will be issued by Central Academic Department.

Process

1. Every school shall draw up their comprehensive scholarship plan for the year 3 months before the start of the academic year. While seeking approval from the Society Central office, it will specify areas of scholarship, number of scholarships, budgeted amount, and other details, as required.
2. A standing selection committee constituted as follows: -
 - a. Director/Chairperson School(s)
 - b. Principal/Head of School
 - c. HM or Coordinator Senior School
 - d. Head Curriculum

will screen every request for OMS and interview every aspirant to assess the suitability.

3. Any student desirous of and eligible for the scholarship may **apply online on SMS portal**, clearly indicating the category of scholarship being applied for.
4. Director/Chairperson School(s) & Head of School will draw up in consultation and approval of Society, a scholarship budget together with the annual proposed budget, specifying the number of available scholarships and the amount available to the school for such scholarships.
5. Upon due completion and compliance of the eligibility criteria, PET results or any other requirement, a final list of recommendations shall be submitted by the principal of the school with all necessary details as required.
6. Separate lists will be submitted in case of renewal of current scholarships and grant of new scholarships.
7. Upon approval by the Chairman, the list will be notified to all concerned and accounts for collection of fees as per notification.

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Staff Ward Scholarship [SWS]

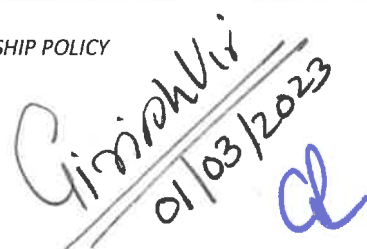
Definition and Eligibility

1. **Staff:** means all current and full-time teaching staff and non-teaching staff, whether on probation or confirmed, of the school and whose salary is fixed at levels 5 [FIVE] and above in New Pay Structure 2017/ those drawing monthly salary of INR 45K and above as CTS (Cost to Society) / CTT (Cost to Trust) in case of DPSG DDN. This excludes any other kind of employment with the DPSG Society Schools/Trust.
2. **Staff Ward:** Means the biological or legally adopted children of the members of eligible staff, as defined herein and is restricted to **Only Two Wards**.

Process

1. Wards of staff who do not qualify for Open Merit Scholarships may apply for Staff Ward Scholarship which will be subject to tax deduction from the salary of the staff, as per the income tax laws.
2. The staff wards, who being eligible, may be granted admission and granted either OMS or SWS, as the case be, only in the employer school of the parent.
3. The admission and scholarship, if any, is not granted as a matter of right. It may be granted to the staff ward at the exclusive discretion of the School / Society / Trust.
4. In case of two wards, one may be considered for a maximum of **Full Scholarship (70%)** and the other only of **Half Scholarship (50%)** under the SWS category.
5. If out of two wards of a staff member, one availing Full Scholarship graduates and passes out from class XII, the second ward, who being on Half Scholarship, may be considered for Full Scholarship. But in case of withdrawal of full scholarship to the first child, for any reason whatsoever, the second child will NOT be eligible for full scholarship.
6. In the event of resignation, superannuation, or severance from the employer for any reason or any manner, **the SWS will cease from the quarter following the month of the severance**. To illustrate, if an employee severs his/her relationship with the employer on 15 May on account of any of the aforesaid grounds, his/her ward will get Staff Ward Scholarship for the complete quarter of April- June. He/she will start paying fee, as applicable to other students with effect from 01 July. In such cases, Staff Wards in the Open Merit Scholarship category shall remain unaffected by the employment status of their parent in the Society/School/Trust.
7. In the event of staff already working and child gets admitted in mid-term, the applicable scholarship **will be given from the same quarter when child gets admitted**. To illustrate, if child gets admission in July, then waiver will be applicable from July-September quarter.
8. In the event of child already in the system and parent joins the organization later, **then scholarship will be granted from next quarter when employee joins**. To illustrate, if


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parent joins in July/August (second quarter), then scholarship will be applicable from third quarter only, i.e., from October onward.

9. In the event of change in salary of parent in NPS/CTS/CTT, then staff ward scholarship will be applicable from the next quarter. To illustrate, if the employee becomes eligible for Staff Ward Scholarship (after pay revision) with effect from July, the Staff Ward Scholarship will be applicable from October onwards.
10. In the event of change in status of employee, then staff ward waiver will be applicable from the next quarter. To illustrate, if status of employee changes from Contract to Probation with effect from July, the Staff Ward Scholarship will be applicable from the next quarter, i.e., October onwards.
11. In case one child of the staff is awarded Full Scholarship under Open Merit Scholarship policy i.e., 70% of tuition fee, the second child will get Half Scholarship i.e., 50 % of tuition fee under Staff Ward Scholarship policy.

Release of Scholarship Amount

The Scholarship amount shall not be paid in cash or upfront but shall be adjusted pro-rata against the annual fee payable in such a manner as decided by the school.

In case of admission in class XI, where result of class X are announced anytime later than the time of admission, the scholarship would be granted post declaration of such result and those who fulfill the criteria would be given adjustments in all fees payable in future.

Annual Notifications

Every school shall, after obtaining necessary approvals from the Society/Trust, notify in the month of January, the Quantum of scholarships and other changes in the policy or the process that shall apply during the Academic Year starting in April that year.

Application

The application for scholarship (OMS/SWS) will be available in respective school website.

(AVM LN Sharma)

Director Academics

Approved / Not Approved

Chairman

[Handwritten Signature]

DELHI PUBLIC SCHOOL GHAZIABAD SOCIETY - SCHOLARSHIP POLICY

1st March '23

